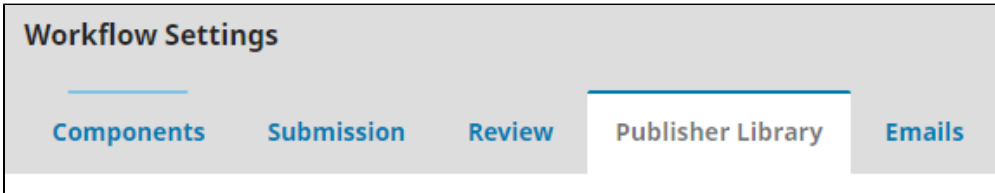
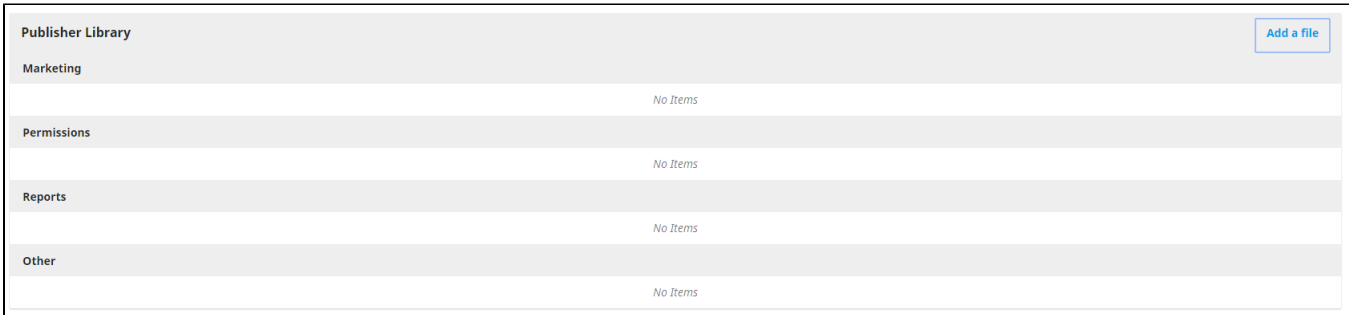


Publisher Library



This section of **Workflow Settings** allows the journal manager to store files of any relevance to the journal's upkeep for storage and later use. Potential files could include a copy of the journal's copyright policy, reports of the journal's user statistics, or advertising materials. The Publisher Library has 4 default and unchangeable categories: marketing, permissions, reports, and other. You can choose how to assign any of these categories to the files you wish to upload. To add a file to the library, simply click "Add a file" in the top right corner of the box.



All that is required for a file in the Publisher Library is a name, type (one of the four default categories mentioned above), and a copy of the file.

A Library Document can be indicated as "Public Access", and a URL is provided so that any user (both logged-in and not) can download it from that URL.

Add a file ✕

Name *

Type *

Choose One ▾

This field is required.

File *

Drag and drop a file here to begin upload Upload File

Public Access

This library file can be accessible for download, if "Public Access" is enabled, at:

<https://scholarworks.iu.edu/journals-playground/index.php/imh/libraryFiles/downloadPublic/id>

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