

Transferring Your Journal to IUScholarWorks

This page will walk through what information and files IU Open Access Journals team will require from your journal to properly transfer you to our platform.

Copyright

Before transferring your journal, there are several potential copyright concerns to consider:

1. **Who owns copyright to your previously published articles?** Is it the author, journal, or previous publisher?
2. **What is your previous contract or MOU with your former publisher?** Please **provide us with these documents** so that we can ensure moving your back content does not violate copyright or a previous agreement.
3. **What is your journal's current copyright policy?** Before we make your new journal website public, our program requires a completed, fully open access copyright policy to provide potential authors and readers. an excellent example policy to overview is available here:

1. **Publication and Promotion:** In consideration of the Publisher's agreement to publish the Work, Author hereby grants and assigns to Publisher the non-exclusive right to print, publish, reproduce, or distribute the Work throughout the world in all means of expression by any method now known or hereafter developed, including electronic format, and to market or sell the Work or any part of it as Publisher sees fit. Author further grants Publisher the right to use Author's name in association with the Work in published form and in advertising and promotional materials.

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4. **Author Representations:** The Author represents and warrants that the Work:

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(b) does not infringe the copyright or property of another;

(c) contains no material which is obscene, libelous, defamatory or previously published, in whole or in part.

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Back Issues

Please provide us with the number of previous volumes, issues, and articles you would like moved to your new journal website. The volume of this content may affect the amount of time before your new website goes live.

Migrating Content

If you are joining our platform after previously being hosted on a [BePress](#) or [Digital Commons](#) supported website, our platform, Open Journal Systems, provides a plugin to automatically transfer your journal content: <https://pkp.sfu.ca/2017/12/07/migrating-bepress-digital-commons-journals-to-ojs/>.

This plugin requires:

- an Author user that should be used as the default account for imported articles
- an Editor user that should be assigned to imported articles

If you have a technical support at your previous publisher, **please provide us with their contact information** so we can ensure this automatic transfer goes smoothly.

DOIs

If your journal has been registering DOIs, you may need to transfer your previous DOIs to our CrossRef account. Please let us know if you would like DOIs transferred, as this process can often take several weeks to complete:

<https://support.crossref.org/hc/en-us/articles/213022466-Transferring-titles-and-identifiers-to-a-new-owner>