

Research Now: Processing the History of IU Libraries Collection

Series, Teams & Inventory Spreadsheets

On 12/17, a preliminary set of series (8) were identified for the *History of the IU Libraries* collection. All content was sorted into boxes labeled by the series name. Inventory and copyright research teams formed, and the inventory template was finalized. Each of the eight series has its own google doc spreadsheet for collaborative editing that are linked below. The spreadsheets are saved in our projects [Google Drive folder](#).

1. Public Services Documents
 - a. Team: Naz and Chanitra
 - b. [Inventory spreadsheet](#)
2. Facilities
 - a. Team: Andrea and Kristina
 - b. [Inventory spreadsheet](#)
3. Realia
 - a. Team: Angela & Nicholae & Christina
 - b. [Inventory spreadsheet](#)
4. Slides / Photos / Tape
 - a. Team: Nick & Stacy & Elinor
 - b. [Inventory spreadsheet](#)
5. Administrative files
 - a. Team: Julie & Dee
 - b. [Inventory spreadsheet](#)
6. Library Publications - Misc
 - a. Team: Catherine & Emily
 - b. [Inventory spreadsheet](#)
7. Wells, Herman B.
 - a. Team: Jen, Nicholas, Monique
 - b. [Inventory spreadsheet](#)
8. Newsletters, etc.
 - a. Team: Anne & Jeff
 - b. [Inventory spreadsheet](#)

Notes

- [Review and Sorting Session, 12/10/2013](#)
- [Inventory Team Presentations, 1/28/2014](#)
- [Proposal for Organizing the Collection, 2/6/2014](#)