

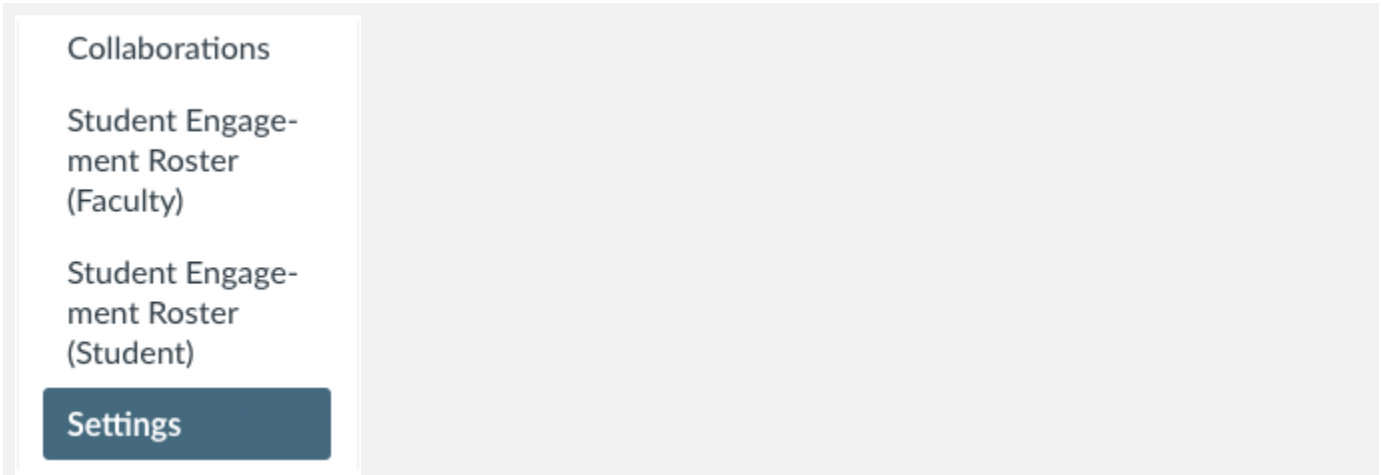
Adding Streaming Media Course Reserves to a Canvas Site

Access to course reserve materials provided directly by [Media Services](#) is done through the Libraries' [Media Collections Online](#) service. You can provide students access to these materials through your Canvas site by adding the *IU Media Collections Online* tool to your site's navigation. For an example image of what this looks like in your Canvas site, see the example image at the bottom of this page.

If you need assistance with adding this process, please contact [Media Services](#). If there is an urgent problem and Media Services is unavailable, contact [Media Collections Online support](#).

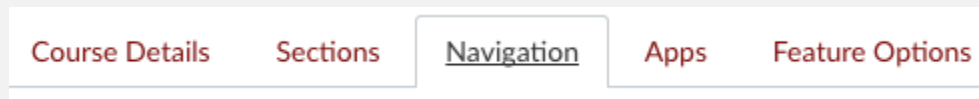
How To Guide - Adding *IU Media Collections Online* to Site Navigation

Step 1: Go to Canvas Site's Settings Page



In the [Course Navigation Menu](#), click the **Settings** link (this will most likely be at the bottom of the Course Navigation list).

Navigation Tab



In the Settings page, click the **Navigation** tab.

Step 2: Enable the *IU Media Collections Online* link in Navigation

Cross-listing Assistant <i>Page disabled, won't appear in navigation</i>	⋮
IU Media Collections Online <i>Page disabled, won't appear in navigation</i>	⋮
McGraw-Hill Connect <i>Page disabled, won't appear in navigation</i>	⋮
Macmillan Higher Education <i>Page disabled, won't appear in navigation</i>	⋮
Attendance <i>Page disabled, won't appear in navigation</i>	⋮
WebDB <i>Page disabled, won't appear in navigation</i>	⋮

Scroll down the list of navigation items. You will see *IU Media Collections Online* in the list.

Cross-listing Assistant <i>Page disabled, won't appear in navigation</i>	⋮
IU Media Collections Online <i>Page disabled, won't appear in navigation</i>	⋮
McGraw-Hill Connect <i>Page disabled, won't appear in navigation</i>	<div style="background-color: #2c4e64; color: white; padding: 5px; text-align: center;">+ Enable</div> <div style="padding: 5px; text-align: center;">↕ Move</div>
Macmillan Higher Education <i>Page disabled, won't appear in navigation</i>	
Attendance <i>Page disabled, won't appear in navigation</i>	⋮

Click the three dots icon to the right of *IU Media Collections Online*, then click **Enable**.

Collaborations	⋮
Student Engagement Roster (Faculty)	⋮
Student Engagement Roster (Student)	⋮
NameCoach	⋮
IU Media Collections Online	⋮

This will add *IU Media Collections Online* to currently enabled items in the course navigation. You can follow [these instructions](#) to re-order your Course Navigation menu.

Step 3: Save the Navigation



Click the **Save** button at the bottom of the page.

Step 4: Done!

The screenshot shows a Canvas LMS course page for 'Avalon'. On the left is a dark red navigation sidebar with icons for Account, Dashboard, Courses, Calendar, Inbox, and Help. The main content area has a header with the course name 'Avalon' and a hamburger menu icon. Below the header is a 'Home' section with a list of navigation items: 'IU Media Collections Online' (highlighted in red), 'Modules', 'Assignments', 'People', and 'Files'. A 'Recent Activity in Avalon' section contains a message box with an information icon and the text: 'No Recent Messages You don't have any messages to show in your stream yet. Once you begin participating in your courses you'll see this stream fill up with messages from discussions, grading updates, private messages between you and other users, etc.' To the right of the activity section are two buttons: 'View Course Calendar' and 'View Course Notifications'. Below these buttons is a 'To Do' section with the text 'Nothing for now'.

Media Collections Online is now available as an item in the course navigation. Clicking the *IU Media Collections Online* navigation link will display all of the video items Media Services has permitted your class to view, within the date range Media Services has provided.

Adding *Media Collections Online* as a Module Item

The Media Collections Online view of your course services set up by Media Services can also be added as a Module item within your Canvas site. For instructions on adding an External Tool to your site's Modules, please see the Canvas help page [How do I add an external tool as a module item?](#) The name of the External Tool is **IU Media Collections Online**.